

**Brimfield Public Library District Board of Trustee Meeting Minutes
Monday, October 16, 2023, 6:30 p.m. at the Library**

Call to Order - Holly More called the meeting of the Brimfield Public Library Board of Trustees to order.

Attendance - Holly More took roll call with the following members present: Trip Barton, Pam Fabish, George Stenger, Shirley Sollenberger, Angie Sneeringer, and Director Katie Hahn. Natalie Zeman was absent.

Public Comment – none.

Reports

Secretary September Regular Meeting Minutes - Trip Barton made a motion to approve the September Regular Meeting Minutes. Shirley Sollenberger; motion carried.

Treasurer - September Financial Report - George Stenger made a motion to approve the September Financial Report. Pam Fabish seconded; motion carried.

October Bills - Trip Barton made a motion to approve the October bills. Shirley Sollenberger seconded; motion carried.

Director - Monthly Report - Director Katie Hahn presented the Director's Report and the board reviewed.

New Business

Staffing Update - Director Katie Hahn provided an update.

Personnel Policy Manual Update - Shirley Sollenberger made a motion to approve the five following policies as part of the personnel policy manual update. Pam Fabish seconded; motion carried.

Anti-Harassment and Anti-Discrimination Policy

Sexual Harassment Free Workplace Policy

Whistleblower Policy

New Anti-Bullying Policy

Personnel Policy Manual Sections 1-3

Security Camera Upgrade - George Stenger made a motion to approve the security camera upgrade. Shirley Sollenberger seconded; motion carried.

Adjournment - Angie Sneeringer made a motion to adjourn. Shirley Sollenberger seconded; motion carried.

Next Meeting Monday, November 20, 2023 at 6:00 p.m.

Respectfully submitted,
George Stenger