

Monday, May 22, 2023

**Call to Order** – Holly More called the meeting of the Brimfield Public Library Board of Trustees to order.

**Roll Call** – Holly More took Roll Call with the following board members present: George Stenger, Shirley Sollenberger, Angie Sneeringer, Trip Barton, and Director Katie Hahn attended in person. Pam Fabish was absent due to vacation. Natalie Zeman and Alison Oedewaldt were also in attendance.

**Public Comment** – None

**Special Business** – Trip Barton made a motion to accept the resignation of board member Kathie Hagen. Shirley Sollenberger seconded; motion carried.

Trip Barton made a motion to appoint Natalie Zeman as a new Trustee to the board. Shirley Sollenberger seconded; motion carried.

George Stenger, Angie Sneeringer, and Natalie Zeman took the Oath of Office having been newly elected or appointed.

Alison Oedewaldt presented information to the board regarding balancing Quickbooks, tagging monies for transparency purposes, and other information she discovered during her financial review with Director Katie Hahn. Alison recommended a full audit with every other year subsequent financial reviews going forward.

**Secretary's Report** – Trip Barton made a motion to approve the April Regular Meeting Minutes. Shirley Sollenberger seconded; motion carried.

**Treasurer's Report** – Trip Barton made a motion to approve the April Financial Report. Shirley Sollenberger seconded; motion carried.

Shirley Sollenberger made a motion to approve the May Bills. George Stenger seconded; motion carried.

**Director's Report** – The board reviewed the Director's Report submitted by Director Katie Hahn. A primary topic was the implementation of the self evaluation and upcoming board evaluation of the Director. Further action will be taken in the coming months.

**Unfinished Business** – None

**New Business** – The board voted to elect the following officers for the 2023-2024 year:

Holly More, President  
Shirley Sollenberger, Vice President  
Trip Barton, Treasurer  
George Stenger, Secretary

Trip Barton made a motion to approve the Meeting Dates Ordinance. Angie Sneeringer seconded; motion carried.

George Stenger made a motion to approve the expansion of summer hours at the library beginning May 27. Natalie Zeman seconded; motion carried.

Angie Sneeringer made a motion to approve the various closures of the library during the week of August 7-12 for maintenance and inventory purposes. This week overlaps Brimfield Old Settlers. Shirley Sollenberger seconded; motion carried.

**Adjournment** – Shirley Sollenberger made a motion to adjourn. Natalie Zeman seconded; motion carried.

**Next Meeting** – Monday, June 19, 2023 at 6:30 p.m.

Respectfully submitted,  
Angie Sneeringer