

Monday, January 23, 2023

Call to Order – Holly More called the meeting of the Brimfield Public Library Board of Trustees to order.

Roll Call – Holly More took Role Call.

The following members present in-person: George Stenger, Kathie Hagen, Holly More, Trip Barton, Shirley Sollenberger, and Director Katie Hahn.

The following members were absent: Angie Sneeringer, and Pam Fabish

Public Comment – None

Secretary's Report – Trip Barton made a motion to approve the December Regular Meeting Minutes. George Stenger seconded; motion carried.

Treasurer's Report – George Stenger made a motion to approve the December Financial Report. Shirley Sollenberger seconded; motion carried.

Kathie Hagen made a motion to approve January Bills. George Stenger seconded; motion carried.

Director's Report – Katie Hahn presented the Director's Report. The Brimfield Christmas Walk was well attended and popular; the Robotics teams did well in their tournament; St. Mary's students in 3rd-5th grade took a field trip to the library; Katie completed her FOIA and OMA training and certification.

Unfinished Business – None

New Business – Illinois Minimum wage increased January 1, 2023 and will increase again in 2024 and 2025. Trip Barton made a motion to progressively update the Page job description to reflect the new pay ranges and increase Page pay July 1, 2023, January 1, 2024, and January 1, 2025 as applicable. Kathie Hagen seconded; motion carried.

The Board reviewed Chapter 1 (Core Standards) of Serving our Public 4.0 and took action on several related items.

Shirley Sollenberger made a motion to appoint Katie Hahn as the library's Freedom of Information Act (FOIA) and Open Meetings Act (OMA) officer. George Stenger seconded; motion carried.

George Stenger made a motion to readopt the Library Bill of Rights, American Library Association's (ALA) Freedom to Read statement, and ALA's Freedom to View statement. Trip Barton seconded; motion carried.

Kathie Hagen made a motion to readopt ALA's Code of Ethics and Public Library Trustee Ethics Statement. George Stenger seconded; motion carried.

The Director evaluation process was discussed in context of the Board of Trustee Bylaws. Updates to the Bylaws are in progress. Both an updated Director Performance Evaluation Policy and Bylaws will be included on February's Agenda.

Adjournment – Shirley Sollenberger made a motion to adjourn. Trip Barton seconded; motion carried.

Next Meeting – February 27, 2023 6:30 PM

Respectfully submitted,
Shirley Sollenberger