

Monday, June 20, 2022

Call to Order – Holly More called the regular meeting of the Brimfield Public Library Board of Trustees to order.

Roll Call – Holly More took Roll Call with the following members present: Shirley Sollenberger, Kathie Hagen, George Stenger, Pam Fabish, Trip Barton, Angie Sneeringer, and Director Cheryl Harlow.

Public Comment – None

Special Business – Cheryl Harlow formally announced her plan to retire on August 31, 2022. The board requested that she advertise the Library Director position on RAILS beginning June 21, ending on July 8. Resumes are to be sent directly to Cheryl. Three current staff members will be applying for the position. Cheryl will scan and share resumes with the board via Microsoft Teams. An interview committee will be comprised of Trip Barton, Pam Fabish, and George Stenger. The top three candidates will be brought to the board for whole group interviewing in late July.

Shirley Sollenberger made a motion to approve the Non-Resident Card Fee as it currently stands at \$120. George Stenger seconded; motion carried.

Pam Fabish made a motion to approve the proposed Staff Raises. Kathie Hagen seconded; motion carried.

Secretary's Report – Voting on the May regular meeting minutes was tabled until July. The June minutes will also be voted on during that meeting.

Treasurer's Report – Shirley Sollenberger made a motion to approve the May financial report. Angie Sneeringer seconded; motion carried.

Trip Barton made a motion to approve the June Bills. Pam Fabish seconded; motion carried.

Director's Report – Cheryl Harlow presented the director's report. There were numerous topics that needed discussed. Cheryl updated the board on the hiring of a new Youth Services Assistant. Several building repair needs were addressed and viewed.

Adjournment – Shirley Sollenberger made a motion to adjourn. Trip Barton seconded; motion carried.

Next Meeting – Monday, July 18, 2022 at 6:30 p.m.

Respectfully submitted,
Angie Sneeringer