Monday, December 20, 2021

Call to Order – Holly More called the regular meeting of the Brimfield Public Library Board of Trustees to order.

Roll Call – Holly More took Roll Call with the following members present: Kathie Hagen, Trip Barton, Pam Fabish, Shirley Sollenberger, new trustee, George Stenger and Director Cheryl Harlow.

Public Comment – None

Special Business – George Stenger was sworn in as a new trustee to finish out the term vacated by Jon Davis.

A new Collection Development Policy was discussed.

Holly More made a motion to accept the new Collection Development Policy. Pam Fabish seconded; motion carried.

Salaries of staff members Tina Kellstadt and Alaina Clark were discussed.

Shirley Sollenberger made a motion to give raises in pay to staff members, Tina Kellstadt and Alaina Clark. George Stenger seconded; motion carried.

Christmas bonuses for staff were discussed.

Trip Barton made a motion to give Christmas bonuses to all library staff at the same rate as last year. Pam Fabish seconded; motion carried.

Staff sick leave for full-time and part-time library staff was discussed.

Shirley Sollenberger made a motion to increase full-time staff sick days to 12 days per year, and part-time staff to 10 days per year. Trip Barton seconded; motion carried.

Secretary's Report – Motion tabled until January meeting.

Treasurer's Report – Trip Barton made a motion to approve the November Financial Report. Pam Fabish seconded; motion carried.

Kathie Hagen made a motion to approve the December Bills. Shirley Sollenberger seconded; motion carried.

Director's Report – Cheryl Harlow presented the director's report. Details about the annual Christmas Walk activities and prize winners, and memorial donations for Jon A. Davis were discussed. Robotics team for 5th-8th is going to state.

Adjournment – Trip Barton made a motion to adjourn. Pam Fabish seconded; motion carried.

Next Meeting – January 10, 2022, at 6:30 p.m.

Respectfully submitted,
Shirley Sollenberger