

Monday, June 21, 2020

Call to Order – Jon Davis called the regular meeting of the Brimfield Public Library Board of Trustees to order.

Roll Call – Jon Davis took Roll Call with the following members present: Jon Davis, Pam Fabish, Holly More, Kathie Hagen, Trip Barton, Shirley Sollenberger, and Director Cheryl Harlow.

Public Comment – None.

Holly More made a motion to adopt the Meeting Dates Ordinance. Shirley Sollenberger seconded; motion carried.

Kathie Hagen made a motion to adopt the Ethics Statement for Trustees. Trip Barton seconded; motion carried.

Shirley Sollenberger made a motion to adopt the Code of Ethics Statement for Librarians. Pam Fabish seconded; motion carried.

Trip Barton made a motion to approve a Medical Accommodation for the Library Director. Shirley Sollenberger seconded; motion carried.

Pam Fabish made a motion to adopt a new Mission Statement. Holly More seconded; motion carried.

Secretary's Report – Shirley Sollenberger made a motion to accept the February and March Meeting Minutes. Kathie Hagen seconded; motion carried.

Treasurer's Report – Holly More made a motion to approve the March, April, and May Financial Reports. Shirley Sollenberger seconded; motion carried.

Holly More made a motion to ratify the June bills. Shirley Sollenberger seconded; motion carried.

Shirley Sollenberger made a motion to provide a 3% raise for employees. Holly More seconded; motion carried.

Shirley Sollenberger made a motion to provide a 3% raise for the Executive Director. Holly More seconded; motion carried.

Holly More made a motion to extend an extraordinary service award to the staff. Kathie Hagen seconded; motion carried.

Director's Report – Director Harlow discussed the Summer Reading Program. She also conveyed that the outside lighting project is now complete. A strategic plan for the library is underway and will likely be completed by next fall. There was also an update on all of the library programs, and the overall increased attendance now that the pandemic is winding down. She also announced that the library will be supporting a genealogical project that will interview several people in town in conjunction with the Peoria County Genealogical Society.

Unfinished Business – None.

Adjournment – Shirley Sollenberger made a motion to adjourn. Holly More seconded; motion carried.

Next Meeting – July 19, 2021 at 6:30 p.m.

Respectfully submitted,
Trip Barton