

Monday, April 20, 2020

Call to Order – Jon Davis called the regular meeting of the Brimfield Public Library Board of Trustees to order. (This meeting took place via a Microsoft Teams conference call due to the closure of businesses during the COVID-19 pandemic.)

Roll Call – Jon Davis took Roll Call with the following members present: Holly More, Angie Sneeringer, Pam Fabish, Shirley Sollenberger, Kathie Hagen, Trip Barton, and Director Cheryl Harlow.

Public Comment – None

Secretary's Report – Holly More made a motion to approve minutes from the February meeting. Kathie Hagen seconded; motion carried. (There was no March meeting due to the COVID-19 pandemic.)

Treasurer's Report – Angie Sneeringer made a motion to approve the February Bills. Shirley Sollenberger seconded; motion carried.

Pam Fabish made a motion to approve the February Financial Report. Trip Barton seconded; motion carried.

Holly More made a motion to approve the March Bills. Shirley Sollenberger seconded; motion carried.

Holly More made a motion to approve the April Bills. Trip Barton seconded; motion carried.

Director's Report – Cheryl Harlow presented the director's report.

During these unprecedented times, the library staff has continued as much work from home as possible during the closure off the library. Cheryl gave an overview of the biggest issues being handled and a projected plan for reopening the library when the stay at home order is lifted by the governor. The board expressed appreciation for the extra work being completed and the creativity of the staff to meet community needs.

Adjournment – Trip Barton made a motion to adjourn. Shirley Sollenberger seconded; motion carried.

Next Meeting – May 18, 2020 at 6:30 p.m.

Respectfully submitted,
Angie Sneeringer