

Monday, June 19, 2023

Call to Order – Shirley Sollenberger called the June meeting of the Brimfield Public Library Board of Trustees to order.

Roll Call – Shirley Sollenberger took Roll Call with the following board members present: Natalie Zeman, Pam Fabish, Angie Sneeringer, Trip Barton, and Director Katie Hahn attended in person. George Stenger attended via phone due to medical reasons. Holly More was absent.

Public Comment – None

Secretary's Report – Trip Barton made a motion to approve the May Regular Meeting Minutes. Pam Fabish seconded; motion carried.

Treasurer's Report – Trip Barton made a motion to approve the May Financial Report. Natalie Zeman seconded; motion carried.

Angie Sneeringer made a motion to approve the June Bills. Pam Fabish seconded; motion carried.

Director's Report – The board reviewed the Director's Report submitted by Director Katie Hahn. The main discussion centered around the per capita grant and the Director's desire to compile a resources list for patrons in crisis following an incident with a patron in need last month.

Unfinished Business – None

New Business – A discussion surrounding the mandatory review of closed session minutes took place with the determination that no closed sessions took place in the past six months.

Trip Barton made a motion to approve the Activity Room Use Policy Update. Natalie Zeman seconded; motion carried.

Pam Fabish made a motion to approve the Parental Leave Policy. Trip Barton seconded; motion carried.

The board agreed to table the Director evaluation discussion until the July board meeting due to George Stenger's health issues and Holly More's absence this month.

George Stenger made a motion to approve the Salary Range Adjustments. Pam Fabish seconded; motion carried.

The board discussed the Organizational Chart Change as proposed by the Director.

Trip Barton made a motion to approve all Staff Raises as proposed by the Director - except the Director's raise which will be voted on in July following the evaluation discussion. Natalie Zeman seconded; motion carried.

The board discussed the 2023-2024 Working Budget as proposed by the Director.

Adjournment – Trip Barton made a motion to adjourn. George Stenger seconded; motion carried.

Next Meeting – Monday, July 17, 2023 at 6:30 p.m.

Respectfully submitted,
Angie Sneeringer