

Monday, September 28, 2020

**Call to Order** – Jon Davis called the regular meeting of the Brimfield Public Library Board of Trustees to order. (This meeting took place virtually.)

**Roll Call** – Jon Davis took Roll Call with the following members present: Angie Sneeringer, Pam Fabish, Shirley Sollenberger, Kathie Hagen, Trip Barton, and Director Cheryl Harlow.

**Public Comment** – None

**Special Order** – Trip Barton made a motion to approve the closure of the library on November 3, 2020 in observance of Election Day. Holly More seconded; motion carried.

**Secretary's Report** – Holly More made a motion to approve minutes from the August meeting with the correction of the spelling of her name. Pam Fabish seconded; motion carried.

**Treasurer's Report** – Trip Barton made a motion to approve the August Financial Report. Shirley Sollenberger seconded; motion carried.

Pam Fabish made a motion to approve the September Bills. Shirley Sollenberger seconded; motion carried.

**Director's Report** – Cheryl Harlow presented the director's report.

Cheryl informed the board of several ongoings at the library recently. The library received its Per Capita Grant check which amounted to over \$4900.00 this year. She is applying for the CARES Grant for possible reimbursement of COVID-related PPE, air purification system, and other health related materials.

Cheryl reported that Abby Miles has completed her Masters in Library Sciences. The board discussed increasing her hourly rate due to this advancement. Kathie Hagen made a motion to increase Abby's hourly rate to \$18.00. Shirley Sollenberger seconded; motion carried.

**Adjournment** – Shirley Sollenberger made a motion to adjourn. Pam Fabish seconded; motion carried.

**Next Meeting** – Monday, October 19, 2020 at 6:30 p.m.

Respectfully submitted,  
Angie Sneeringer