

Monday, September 9, 2019

**Call to Order** – Jon Davis called the regular meeting of the Brimfield Public Library Board of Trustees to order.

**Roll Call** – Jon Davis took Roll Call with the following members present: Holly More, Shirley Sollenberger, Kathie Hagen, Pam Fabish, Trip Barton, and Director Cheryl Harlow.

**Public Comment** – None

**Secretary's Report** – Shirley Sollenberger made a motion to approve minutes from the August meeting at the next board meeting in October. Pam Fabish seconded; motion carried.

**Treasurer's Report** – Shirley Sollenberger made a motion to approve the August Financial Report. Pam Fabish seconded; motion carried.

Kathie Hagen made a motion to approve the September Bills minus the possible fraudulent Domain Listing bill for \$228.. Trip Barton seconded; motion carried.

**Director's Report** – Cheryl Harlow presented the director's report.

Director Harlow reported on the success of adult programs in recent months. She also reported that the library's phone system will be upgraded to VOIP through Voicespring.

**Old Business** – Cheryl Harlow presented a new director's evaluation form for the board's approval. Shirley Sollenberger made a motion to approve new evaluation, Pam Fabish seconded; motion carried.

Director Harlow left the room while board evaluated her past year job performance using the new evaluation.

**Adjournment** – Trip Barton made a motion to adjourn. Holly More seconded; motion carried.

**Next Meeting** – October 7, 2019 at 6:30 p.m.

Respectfully submitted,  
Shirley Sollenberger