

Monday, March 18, 2019

Call to Order – Jon Davis called the meeting of the Brimfield Public Library District Board of Trustees to order.

Roll Call – Jon Davis took roll call with the following members present: Pam Fabish, Holly More, Shirley Sollenberger, and Director Cheryl Harlow.

Public Comment – None

Special Business – Reviewed Social Media Policy. Pam Fabish made a motion to approve the Social Media Policy. Holly More seconded; motion carried.

Secretary's Report – Holly More made a motion to approve the minutes from the February meeting. Pam Fabish seconded; motion carried.

Treasurer's Report – Shirley Sollenberger made a motion to approve the February Financial Report. Pam Fabish seconded; motion carried.

Pam Fabish made a motion to approve the March Bills. Holly More seconded; motion carried.

Director's Report – Cheryl Harlow presented the director's report.

Director Harlow has received her notary public stamp and certification letter from the State of Illinois. Wednesday is RSA Day and Director Harlow and staff member, Jennifer Spafford will attend. Katie Hahn and Andrea Keyes will be attending the Illinois Youth Service Institute this week. Katie Hahn has submitted the grant application for Project Next Generation. Louver extensions will be installed by Standard Heating & Cooling this spring.

Adjournment – Shirley Sollenberger made a motion to adjourn. Holly More seconded; motion carried.

Next Meeting – Monday, April 15, 2019 at 6:30 p.m.

Respectfully Submitted,

Shirley Sollenberger