

Monday, August 12, 2019

Call to Order – Jon Davis called the regular meeting of the Brimfield Public Library Board of Trustees to order.

Roll Call – Jon Davis took Roll Call with the following members present: Angie Sneeringer, Pam Fabish, Shirley Sollenberger, Kathie Hagen, Trip Barton, and Director Cheryl Harlow.

Public Comment – None

Special Order – Shirley Sollenberger made a motion to approve the 2019 Levy Ordinance. Trip Barton seconded; motion carried.

The board discussed Director Cheryl Harlow's performance since obtaining the director position. Trip Barton made a motion to grant Cheryl a 3% raise retroactive to the July 1 beginning of the fiscal year. Shirley Sollenberger seconded; motion carried.

It was agreed that the board would obtain sample library director evaluation tools to customize specifically to our director's position for use in future evaluation processes.

Secretary's Report – Pam Fabish made a motion to approve minutes from the July meeting. Trip Barton seconded; motion carried.

Treasurer's Report – Angie Sneeringer made a motion to approve the July Financial Report. Shirley Sollenberger seconded; motion carried.

Pam Fabish made a motion to approve the August Bills. Shirley Sollenberger seconded; motion carried.

Director's Report – Cheryl Harlow presented the director's report.

Among other topics, Cheryl discussed Katie Hahn's success in obtaining another Project Next Generation grant. The library was awarded \$21,590 to be used toward designing video and virtual reality games. The board agreed that a gift of appreciation should be given to Katie for her hard work. Kathie Hagen made a motion to purchase a \$100 gift card to Starbucks. Shirley Sollenberger seconded; motion carried.

Adjournment – Trip Barton made a motion to adjourn. Pam Fabish seconded; motion carried.

Next Meeting – September 9, 2019 at 6:30 p.m.

Respectfully submitted,
Angie Sneeringer