

Brimfield Public Library District Board of Trustee Meeting Minutes
Monday, June 16, 2025 at 6:30 p.m. at the Library

Call to Order - Holly More called the meeting of the Brimfield Public Library Board of Trustees to order at 6:39 p.m.

Attendance - Holly More took roll call with the following members present: Trip Barton, Angie Sneeringer, Natalie Zeman, Laura Sollenberger, George Stenger, Pam Fabish, Cathryn Hill (new member to be appointed), and Director Katie Hahn.

Public Comment - None

Special

Vacant Board Seat - Natalie Zeman made a motion to accept Pam Fabish's resignation from the Board and declare a vacant Board seat. George Stenger seconded, motion carried.

Resolution of Recognition - The Library Board issued a Resolution of Recognition to Pam Fabish for her thirty years of dedicated service to the library. George Stenger made a motion to approve the Resolution of Recognition. Trip Barton seconded; motion carried.

Board Vacancy Appointment - George Stenger made a motion to appoint Cathryn Hill as a Board member and fill the vacant Board seat. Natalie Zeman seconded; motion carried.

New Trustee - Oath of Office - Cathryn Hill took the Oath of Office.

Reports

Secretary

May Regular Meeting Minutes - Laura Sollenberger made a motion to approve the May Regular Meeting minutes. Angie Sneeringer seconded; motion carried.

Treasurer

May Financial Report - Cathryn Hill made a motion to approve the May Financial Report. Trip Barton seconded; motion carried.

June Bills - Trip Barton made a motion to approve the June bills. George Stenger seconded; motion carried.

Director

Monthly Report - Director Katie Hahn presented the Director's Report and the Board reviewed.

Unfinished Business - None

New Business

Authorized Bank Signers - George Stenger made a motion to remove Pam Fabish as an Authorized Bank Signer. Holly More, Trip Barton, and Katie Hahn will remain Authorized Signers on the library's accounts. Trip Barton seconded; motion carried.

Secretary's Audit - Angie Sneeringer made a motion to table the Secretary's Audit to a future meeting so that form language could be corrected. Cathryn Hill seconded; motion carried.

IT Provider Contract - Angie Sneeringer made a motion to approve Sora Technologies as the library's new contracted IT support provider. Laura Sollenberger seconded; motion carried.

Director Review - Laura Sollenberger made a motion to approve Director Katie Hahn's review. Cathryn Hill seconded; motion carried.

Staff Raises - Natalie Zeman made a motion to approve staff raises with a base of 3% and a maximum of 5%. Trip Barton seconded; motion carried.

Adjournment - George Stenger made a motion to adjourn. Angie Sneeringer seconded; motion carried

Next Regular Meeting Monday, July 21, 2025 at 6:30 p.m.

Respectfully submitted,
George Stenger
Secretary