

Brimfield Public Library District Board of Trustee Meeting Minutes
Monday, December 16, 2024 at 6:30 p.m. at the Library

Call to Order – Holly More called the meeting of the Brimfield Public Library Board of Trustees to order at 6:34 p.m.

Attendance – Holly More took roll call with the following members present: Pam Fabish, Trip Barton, George Stenger, and Director Katie Hahn. Natalie Zeman joined the meeting at 6:37 pm.

Public Comment – None

Reports

Secretary

November 18 Regular Meeting Minutes – Trip Barton made a motion to approve the November Regular Meeting minutes. Pam Fabish seconded; motion carried.

Treasurer

November Financial Report – George Stenger made a motion to approve the November Financial Report. Pam Fabish seconded; motion carried.

December Bills – Trip Barton made a motion to approve the December bills. Natalie Zeman seconded; motion carried.

Director

Monthly Report – Director Katie Hahn presented the Director’s Report and the board reviewed.

Unfinished Business – None

New Business

Secretary’s Audit: Review of Closed Minutes – George Stenger made a motion to approve the Secretary’s Audit: Review of Closed Minutes. Pam Fabish seconded; motion carried.

Credit Card Policy – Trip Barton made a motion to approve the Credit Card Policy. Pam Fabish seconded; motion carried.

Personnel Policy Manual Updates – Trip Barton made a motion to approve the Personnel Policy Manual Updates. George Stenger seconded; motion carried.

Serving Our Public 4.0: Chapters 4 & 5 – The Board reviewed Serving Our Public 4.0; Chapters 4 & 5.

Meeting Room to Conference Room Renovation – George Stenger made a motion to table the Meeting Room to Conference Room Renovation until the January meeting. Natalie Zeman seconded; motion carried.

Adjournment – Pam Fabish made a motion to adjourn the meeting. Trip Barton seconded; motion carried.

Next Regular Meeting Monday, January 27, 2025 at 6:30 p.m.

Respectfully submitted,
George Stenger
Secretary