

**Brimfield Public Library District Board of Trustee Meeting Minutes**  
**Monday, November 17, 2025 at 6:30 p.m. at the Library**

**Call to Order** - Angie Sneeringer called the meeting of the Brimfield Public Library Board of Trustees to order at 6:34 p.m.

**Attendance** - Angie Sneeringer took roll call with the following members present: Cathryn Hill, Trip Barton, George Stenger, Natalie Zeman, and Director Katie Hahn.

**Public Comment** - None

**Reports**

**Secretary**

**October Regular Meeting Minutes** - Trip Barton made a motion to approve the October Regular Meeting minutes. Natalie Zeman seconded; motion carried.

**Treasurer**

**October Financial Report** - Trip Barton made a motion to approve the October Financial Report. Cathryn Hill seconded; motion carried.

**November Bills** - George Stenger made a motion to approve the November Bills. Natalie Zeman seconded; motion carried.

**Director**

**October Monthly Report** - Director Katie Hahn presented the Director's Report and the board reviewed.

**Unfinished Business** - None

**New Business**

**FY 2025 Annual Financial Report** - Trip Barton made a motion to approve the FY2025 Annual Financial Report. George Stenger seconded; motion carried.

**Staff Holiday Bonus** - Trip Barton made a motion to approve a 20% increase from last year for the Staff Holiday Bonus for the pages and general staff. The Director's bonus will remain the same as last year. Cathryn Hill seconded; motion carried.

**Replacement Server** - Natalie Zeman made a motion to approve the purchase of the Replacement Server using funds from the Special Reserve. George Stenger seconded; motion carried.

**Standards: Finance & Budget, Governance & Administration** - The board reviewed the Illinois Library Standards: Finance & Budget, Governance & Administration.

**Succession Plan Update** - Cathryn Hill made a motion to approve the Succession Plan Update. George Stenger seconded; motion carried.

**Strategic Goals Update** - The board reviewed the Strategic Goals Update.

**Adjournment** - Trip Barton made a motion to adjourn the meeting. Cathryn Hill seconded; motion carried.

**Next Regular Meeting Monday, December 15, 2025 at 6:30 p.m.**

Respectfully submitted,  
George Stenger  
Secretary